

THE SURABHILAM GLOBAL CHARTER

Constitution • Governance • Code of Ethics

1. Name & Address

The name of the initiative shall be **Surabhilam Global**, a global literary forum for Malayalam writers, poets, readers, artists, translators, and literature lovers.

Until registered as an independent Association of Persons (AOP), Society, or Non-Governmental Organisation (NGO), Surabhilam Global shall function as an initiative of Edutech Foundation, a charitable trust registered under the Indian Trusts Act.

During this period, the registered office and official address of Edutech Foundation shall serve as the official registered address of Surabhilam Global for all administrative, legal, financial, and correspondence purposes.

2. Vision

To promote literature, creativity, cultural harmony, and human values by providing a vibrant global platform for writers, poets, readers, artists, translators, and lovers of literature.

3. Objectives

Surabhilam Global shall:

- Encourage literary creativity in all its forms.
- Promote reading, writing, translation, publishing, and literary research.
- Organise literary gatherings, seminars, workshops, festivals, and cultural events.
- Publish anthologies, books, journals, newsletters, and digital literary publications.

- Recognise and honour outstanding contributions to literature, arts, and culture.
 - Foster friendship, cultural exchange, mutual respect, and creative collaboration among members worldwide.
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4. Status

Until such time as Surabhilam Global is registered as an independent organisation, it shall function under the administrative and financial stewardship of Edutech Foundation (Regd).

5. Membership

Membership is open to:

- Writers
- Poets
- Translators
- Artists
- Readers
- Literary enthusiasts
- Individuals who support the objectives of Surabhilam Global

Membership applications shall be approved by the Core Committee.

6. Governance

Founder

Mr. S. K. Nair, Director of Edutech Foundation, shall be the Founder of Surabhilam Global. The position of Founder shall be held for life.

Managing Committee

The Managing Committee shall be constituted by the Managing Team of Edutech Foundation.

Office-bearers and committee members shall normally serve a term of one year, which may be extended at the discretion of Edutech Foundation (Regd)

The Managing Committee shall consist of:

- The Core Committee (Office Bearers)
 - The Organising Committee (Maximum Ten Members)
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7. Core Committee

The Core Committee shall consist of:

- Chairman
- General Convenor
- General Coordinator
- Programme Coordinator
- Administrative Coordinator

The Core Committee shall:

- Provide strategic leadership.
 - Manage finances and assets.
 - Approve publications, events, and projects.
 - Admit new members.
 - Ensure transparency, accountability, and good governance.
 - Protect and promote the vision and objectives of Surabhilam Global.
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8. Sarga Sangamam Organising Committee

The Founder, with the approval of the Core Committee, may nominate up to ten members from the general membership to constitute the Sarga Sangamam Organising Committee.

The Committee shall organise the annual literary festival and such other programmes as approved by the Core Committee.

9. Global Governing Committee

Surabhilam Global may appoint representatives from different countries, states, or provinces to constitute the Global Governing Committee.

The Global Governing Committee shall:

- Represent Surabhilam Global in their respective regions.
- Promote membership and literary activities.
- Coordinate regional programmes.
- Participate in online meetings convened by the Core Committee.
- Assist in planning global initiatives.

The normal tenure of the Global Governing Committee members shall be one year, with eligibility for reappointment.

Regional Sarga Sangamam Organising Committees may also be constituted wherever necessary with the approval of the Core Committee.

10. Meetings

- Meetings of the Core Committee shall be convened whenever required by the Founder or the Chairman.
 - Meetings of the Organising Committee shall be held as necessary.
 - Meetings may be conducted physically or through online platforms.
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11. Finance

Surabhilam Global may receive funds through:

- Membership fees
- Donations

- Sponsorships
- Grants
- Sale of publications
- Event registrations
- Any other lawful source

All funds shall be utilised solely for achieving the objectives of Surabhilam Global and shall be administered through Edutech Foundation until Surabhilam Global becomes an independent legal entity.

12. Publications

Surabhilam Global may publish:

- Books
 - Anthologies
 - Literary magazines
 - Newsletters
 - Digital journals
 - Research publications
 - Cultural documentation
 - Online periodicals and multimedia literary content
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13. Code of Ethics

Every member shall:

- Respect every individual irrespective of religion, caste, nationality, language, gender, or political affiliation.
- Uphold the dignity and reputation of Surabhilam Global.
- Promote friendship, inclusiveness, and mutual respect.

- Avoid defamatory, discriminatory, abusive, or offensive conduct.
 - Respect copyright, intellectual property, and literary ethics.
 - Conduct themselves with integrity, professionalism, and courtesy.
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14. Amendments

The authority to amend, revise, or interpret this Charter shall remain vested with Edutech Foundation until Surabhilam Global is registered as an independent organisation.

15. Dissolution

In the event of the dissolution of Surabhilam Global while functioning under Edutech Foundation, all remaining funds and assets shall automatically vest in the general fund of Edutech Foundation and shall be utilised only for charitable, educational, or literary purposes.

16. Interpretation

Any matter not specifically provided for in this Charter shall be decided by the Core Committee in consultation with the Founder, in the best interests of Surabhilam Global.

Motto

"Celebrating Literature, Creativity, and Humanity Beyond Borders."

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